



## HRG Memorandum 13-31

**To: KEHP Human Resource Generalists**

**From: Department of Employee Insurance (DEI)**

**Re: LivingWell Promise/Health Assessment Spotlight Training**

**Date: December 17, 2013**

As a reminder, Spotlight Training sessions will require a minimal amount of your time and will be on various topics. Our goal is to keep you informed with the least amount of time possible. We do welcome feedback and suggestions for future topics.

Our topic for this memo is the LivingWell Promise/Health Assessment. Please download the attached to view the training and feel free to share with your employees.

We value you as Human Resource Generalists and are committed to providing you with all the tools you need to administer coverage to our members. If you have any ideas or suggestions for Spotlight Training, we would like to hear from you.

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